

# SAINT JAMES CATHOLIC SCHOOL

412 W. WASHINGTON ST. MILLSTADT, IL 62260



## We are hiring!

### Teacher: "Trojan Tots" 2-Year-Old Classroom

As the Teacher of our Trojan Tots classroom, you are the architect of a child's first experience with school. You'll be cultivating a "home away from home" where our youngest Trojans feel safe to explore, gentle enough to learn kindness, and curious enough to discover the world through the lens of faith.

### Core Responsibilities

- **Curriculum & Discovery:** Design and lead a play-based curriculum with a focus on sensory exploration, language development, and the fine/gross motor skills needed for independence.
- **Faith in Small Steps:** Foster an environment of God's love through daily Morning Prayer, simple songs, and by embodying Catholic values like sharing, patience, and empathy.
- **The "Trojan Tots" Sanctuary:** Maintain a vibrant, organized, and compliant environment. You are the guardian of their safety and the curator of their classroom.
- **Bridge to Home:** Serve as a primary partner for parents. Ability to speak with parents with warmth, clarity, and professional empathy.

### Qualifications & Requirements

#### The Essentials:

- **Educational Foundation:** Minimum of an Associate's Degree in Early Childhood Education (ECE) or a valid Child Development Associate (CDA) credential.
- **Physical Stamina:** Ability to keep up with the energy of toddlers, including sitting on the floor, bending, and lifting up to 35 lbs.
- **Spiritual Leadership:** A practicing Catholic in good standing who is excited to share the Gospel in its simplest, most joyful form.
- **The Toddler Whisperer:** Exceptional patience and a sense of humor. You understand that a meltdown is just a teaching moment in disguise.

### Position Details

- **Reports To:** School Principal
- **Status:** Full-Time
- **Salary:** \$28,000-\$40,000 (Salary based on experience and qualifications)
- **Benefits:** Medical, Life Insurance, Vision, Dental, 403B, Sick Days, Personal Days, and if you have a child attend school, a tuition discount is available.

### How to Apply

Please send a cover letter, résumé, and three references to:

Dr. Kristin Laws, Principal

Email: [principal@stjamesmillstadt.com](mailto:principal@stjamesmillstadt.com)

Phone: 618-476-3510

*Join the Legacy: At St. James, we don't just teach; we inspire.*

*If you have a heart for early childhood and a soul for service, the Trojan Tots are waiting for you!*